

MONTHLY MEETING MINUTES

WESTBAR, SHEFFIELD

MEETING NO. 11

MARCH 2017



Date: Monday 6th March 2017

Present: Mike Duffy (LWL), Adam Harrison (Cheshire Acres Limited-CAL), Ashley Ladson (LWL), Richie Williams (CAL), Simon Adams(CAL), John McIntyre (CAL)


Distribution: As above and Scott Hornby (CAL)

Venue: Westbar Site, Sheffield

Meeting Start: 10.30 AM

Item	Description	Action
1.0	Health and Safety	
	No Issues to Report.	
2.0	Programme and Progress	
	Contract Start Date : 18/04/16 Current Date: 31/03/16 Week 50 Completed <u>Contract Programme Indicates at this stage</u> Site Set up/Remove Trees-100% Fit Hoarding-100% Scrape Off Reduced Level- 100% Foundations- 100% Pour Concrete Pads- 100% Ground Floor Slabs-100% Drainage-100% Scaffolding -100% Erect Steel Transfer Frame-100% Erect Timber Frame- 100% Insulation to Roof- 100% Fit Windows- 100% Install Cladding- 100% M & E First Fix- 100% Internal Pasterboard/Skim-100% Lift Installation – 100%	

	<p>Hot/Cold Water Mains- 100%</p> <p>M & E 2nd Fix- 100%</p> <p>Wall tiling – 100%</p> <p>Vinyl Flooring = 100%</p> <p>Decoration – 100%</p> <p>Floor Coverings-100%</p> <p>Testing -100%</p> <p>Final Clean- 100%</p> <p><u>Actual Progress-</u></p> <p>Site Set up/Remove Trees-100%</p> <p>Fit Hoarding-100%</p> <p>Scrape Off Reduced Level- 100%</p> <p>Foundations- 100%</p> <p>Pour Concrete Pads- 100%</p> <p>Ground Floor Slabs-0%</p> <p>Drainage-80%</p> <p>Scaffolding -100%</p> <p>Erect Steel Transfer Frame-100%</p> <p>Erect Timber Frame (Now Steel)- 100%</p> <p>Insulation to Roof- 90%</p> <p>Fit Windows- 20%</p> <p>Install Cladding- 0%</p> <p>M & E First Fix- 80%</p> <p>Internal Pasterboard/Skim-45%</p> <p>Lift Installation – 0%</p> <p>Hot/Cold Water Mains- 70%</p> <p>M & E 2nd Fix- 0%</p> <p>Wall tiling – 0%</p> <p>Vinyl Flooring = 0%</p> <p>Decoration – 0%</p> <p>Floor Coverings-0%</p> <p>Testing -0%</p> <p>Final Clean- 0%</p>	
	<p><u>Executive Summary</u></p> <p>March has proved to be a positive month and there has been significant progress on a number of fronts. Internally the boarding operation has progressed swiftly and approximately 50% of the upper floors are now boarded on both sides. In conjunction with this, the first fix electrical has progressed with approximately 80% of apartments being completed. First fix plumbing has been completed to approximately 40% of the apartments. Works to the</p>	

	<p>metal frame ceilings have just commenced in co-ordination with the ventilation and extract to each apartment.</p> <p>Externally the facing brickwork is now being progressed to all elevations. The cladding material has now been delivered to the supplier in preparation for final manufacturing. Windows for two floors were delivered to site on Tuesday 28th and these will now be fitted in conjunction with the progression of the external brickwork.</p> <p>The lift installation has been put back a number of weeks due to progression of existing site activities. This will not affect the critical path however.</p> <p>Kitchen layouts and specification have now been submitted to LWL for approval.</p> <p>Overall progress remains consistent at between 16-18 weeks behind the original intent, with a completion date of 02nd June 2017, currently forecast.</p>	
	<p><u>Progress Photographs at 31st March 2017</u></p> <p>A. External Façade Progression</p> 	

B. External Façade Progression



C. Lower Ground Facing Brickwork Progression



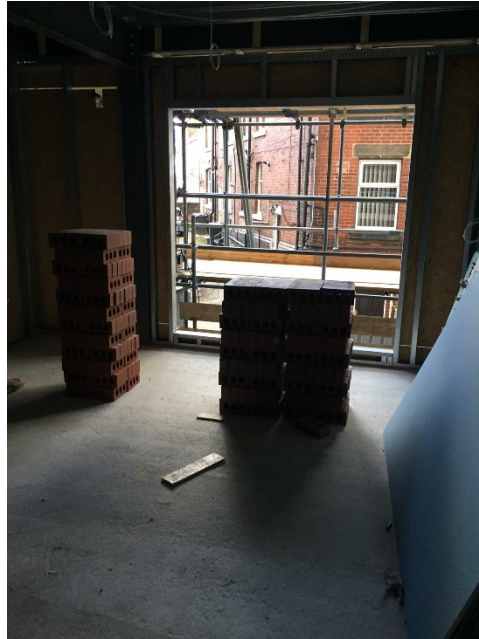
D. Internal LG Brickwork Walls Progression



E. Internal LG Brickwork Walls Progression



F. Loading out Brickwork to Upper Floors



G. Windows Delivered Ready for Installation



H. First Fix Plumbing Progression



I. First Fix Plumbing Progression



J. Level 2: Double Sided Boarding Progression



K. Level 3: Double Sided Boarding and First Fix Progression



L. MF Celing Installtion



3.0	Design/ Construction/Planning Information	
	<p>Instruction issued to CAL to place order with Yorkshire Water for clean water metered connection.</p> <p>Building Control and CRL Warranty visits ongoing.</p> <p>CAL to issue matrix updating all on Planning Discharge matters, and obtain written confirmation from Sheffiled Planning regarding acceptance/compliance.</p> <p>Collateral Warranty now received from the structural steel subcontractor. CAL to pursue outstanding warranties (eg. ADS St Eng).</p>	
4.0	Commercial/Contractual	

	CAL submitted Application for Payment 10, now certified and paid. Application for Payment 11 received and to be processed this week.	
5.0	Any other Business	
	No Issues to Report	
6.0	Date of Next Meeting	
	Friday 7 th April 2017	