

MONTHLY MEETING MINUTES

WESTBAR, SHEFFIELD

MEETING NO. 13

MAY 2017



Date: Tuesday 6th June 2017

Present: Mike Duffy (LWL), Alan Jackson (CAL), Ashley Ladson (LWL), Richie Williams (CAL), Simon Adams(CAL)


Distribution: As above and Scott Hornby (CAL)

Venue: Westbar Site, Sheffield

Meeting Start: 10.00 AM

| Item | Description | Action |
|------|--|--------|
| 1.0 | Health and Safety | |
| | No Issues to Report. | |
| 2.0 | Programme and Progress | |
| | Contract Start Date : 18/04/16 Current Date: 31/05/17 (Reporting Period) Week 58 Completed <u>Contract Programme Indicates at this stage</u> Site Set up/Remove Trees-100% Fit Hoarding-100% Scrape Off Reduced Level- 100% Foundations- 100% Pour Concrete Pads- 100% Ground Floor Slabs-100% Drainage-100% Scaffolding -100% Erect Steel Transfer Frame-100% Erect Timber Frame- 100% Insulation to Roof- 100% Fit Windows- 100% Install Cladding- 100% M & E First Fix- 100% Internal Pasterboard/Skim-100% Lift Installation – 100% | |

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| | <p>Hot/Cold Water Mains- 100%</p> <p>M & E 2nd Fix- 100%</p> <p>Wall tiling – 100%</p> <p>Vinyl Flooring = 100%</p> <p>Decoration – 100%</p> <p>Floor Coverings-100%</p> <p>Testing -100%</p> <p>Final Clean- 100%</p> <p><u>Actual Progress-</u></p> <p>Site Set up/Remove Trees-100%</p> <p>Fit Hoarding-100%</p> <p>Scrape Off Reduced Level- 100%</p> <p>Foundations- 100%</p> <p>Pour Concrete Pads- 100%</p> <p>Ground Floor Slabs-80%</p> <p>Drainage-80%</p> <p>Scaffolding -100%</p> <p>Erect Steel Transfer Frame-100%</p> <p>Erect Timber Frame (Now Steel)- 100%</p> <p>Insulation to Roof- 90%</p> <p>Fit Windows- 100%</p> <p>Install Cladding- 0%</p> <p>M & E First Fix- 100%</p> <p>Internal Plasterboard/Skim-65%</p> <p>Lift Installation – 10%</p> <p>Hot/Cold Water Mains- 100%</p> <p>M & E 2nd Fix- 35%</p> <p>Wall tiling – 0%</p> <p>Vinyl Flooring = 0%</p> <p>Decoration – 25%</p> <p>Floor Coverings-0%</p> <p>Testing -0%</p> <p>Final Clean- 0%</p> | |
| | <p><u>Executive Summary</u></p> <p>Progress to the internal areas of the building is now progressing well. The boarding and partitioning is complete, and the first two floors are now fully skimmed. A total of 40 apartments have had decorating commencing with a total of 40 flats having the mist coat applied.</p> | |

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| | <p>Second fixing of joinery is approximately 33% complete with architraves and skirtings' continuing to progress. Second fixing of bathrooms including toilets, shower trays and fitments is ongoing with approximately 25% installed to date.</p> <p>The ground floor slab is in the progress of being completed and all areas will be concreted by the end of the current week. The remaining elements of the smoke shaft and the lift installation will be completed during W/C 19/06/2017.</p> <p>Externally all windows will be installed by the end of the current week. The 'metsec' framing necessary for the cladding installation is now complete. All external brickwork will be completed by the end of the next reporting period (June 2017), which will leave the installation of the cladding panels to complete the external façade.</p> <p>Current forecast completion is that all works will be completed by end of August 2017, allowing for student occupation to commence during September 2017.</p> | |
| | <p><u>Progress Photographs at 31st May 2017</u></p> <p>A. External Faacde Brickwork & Window Installation Progression</p>  | |

B. External Faacde Brickwork & Window Installation Progression



C. 2nd Fix Plumbing Installation



D. 2nd Fix Plumbing Installation



E. 2nd Fix M&E Installation



F. 2nd Fix M&E Installation/'Mist-coat' Application




G. Window Installation and Skimming to Walls



H. Typical 1st Floor/Second Floor Progression. Windows installed and 'Mist-coat' completed.



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| | <p>H. Typical 1st Floor/Second Floor Progression. Windows installed and 'Mist-coat' completed.</p>  | |
| 3.0 | Design/ Construction/Planning Information | |
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| | <p>Building Control and CRL Warranty visits ongoing.</p> <p>Discharge of Planning Consents is ongoing with SCC.</p> <p>Collateral Warranty now received from the structural steel subcontractor. Outstanding warranties (e.g. ADS St Eng).</p> | |
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| 4.0 | Commercial/Contractual | |
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| | Nothing to report. | |
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| 5.0 | Any other Business | |
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| | No Issues to Report | |
| 6.0 | Date of Next Meeting | |

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| | To be Confirmed | |
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